



## Cambridge City Council West Central Area Committee

**Date:** Thursday, 14 March 2019

**Time:** 7.00 pm

**Venue:** Meeting Room - Wesley Methodist Church, Christ's Pieces, CB1 1LG

**Contact:** [democratic.services@cambridge.gov.uk](mailto:democratic.services@cambridge.gov.uk), tel:01223 457000

Exhibition: available before the meeting

The role of the exhibition stand is to explain what the role of the new Streets and Open Spaces Community Engagement Team. There will be an opportunity to meet the Community Engagement Team Leader and Area Ranger to ask any questions or queries you may have

### Agenda

- 1 Welcome, Introduction and Apologies for Absence
- 2 Declarations of Interest
- 3 Minutes (Pages 5 - 14)
- 4 Matters and Actions Arising From the Minutes (Pages 15 - 16)
- 5 Open Forum
- 6 Madingley Road Cycle and Walking Improvements,  
Verbal Update provided by the Paul Rawlinson  
scheme Project Manager for the GCP  
Located at Cambridgeshire County Council  
Working on behalf of the Greater Cambridge Partnership (GCP)
- 7 WCAC Area Committee Grants 2019-20 (Pages 17 - 24)
- 8 Presentation by Local Safeguarding Children's  
Board  
[Dave.Sargent@cambridgeshire.gov.uk](mailto:Dave.Sargent@cambridgeshire.gov.uk)
- 9 Environmental Report - WCAC (Pages 25 - 48)
- 10 West/Central Area Committee Dates 2019/20  
Suggested Dates for the Municipal Year 2019-2020

20 June 19

12 September 19

5 December 19

5 March 20

**City Councillors:** Nethsingha (Chair), Payne (Vice-Chair), Bick, Cantrill, Gehring, Gillespie, Hipkin, Holt and Martinelli

**County Councillors:** Harrison, Nethsingha and Richards

**City and County Councillor:** Nethsingha (Chair)

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- Phone: 01223 457000

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## **WEST CENTRAL AREA COMMITTEE**

29 November 2018

7.00 - 9.40 pm

**Present:** Councillors Nethsingha (Chair), Payne (Vice-Chair), Bick, Gehring, Gillespie, Hipkin, Holt, Martinelli, Harrison, Nethsingha and Richards  
Also present Councillor Scutt

External Representatives Present:

Project Manager, Greater Cambridge Partnership: Adrian Shepherd,

Project Director, Mott MacDonald: Jo Baker

Police Representative: Sergeant Mišík

Officers Present:

Anti-Social Behaviour Officer: Sarah Steggles

Committee Manager: Toni Birkin

### **FOR THE INFORMATION OF THE COUNCIL**

#### **18/26/WAC Welcome, Introduction and Apologies for Absence**

Apologies were received from Councillor Cantrill.

#### **18/27/WAC Declarations of Interest**

No declarations of interest were made.

#### **18/28/WAC Minutes**

The minutes of the meeting held on 20 September 2018 were approved as a correct record and signed by the Chair.

#### **18/29/WAC Matters and Actions Arising From the Minutes**

The Action Sheet was noted and an updated copy could be viewed at the following link under 'Committee Action Sheet'.

<https://democracy.cambridge.gov.uk/documents/s44511/180920%20Committee%20Action%20Sheet%20WCAC.pdf>

#### **18/30/WAC Open Forum**

Members of the public asked a number of questions, as set out below.

**1. Member of the Public (MOP)**

**What should members of the public do if they are concerned about rough sleeping or drug taking?**

Councillor Bick suggested that the public should call the police if there was an on-going crime or if the concern was the wellbeing of the individual, there were contact points that he would share outside the meeting.

**2. Richard Taylor**

**Stated that his question, asked at the the July meeting to be forwarded to the CSP and answered in the action sheet, was an inaccurate reflection of what he said. He stated that the reply did not instill confidence that violent offenders were sufficiently monitored when serving community sentences.**

Councillor Nethsingha said this was a matter outside the remit of this Committee and that offering personal perspectives on the matter would not be helpful.

**18/31/WAC Executive Councillor for Streets and Open Spaces:**

The Executive Councillor for Streets and Open Spaces, Councillor Thornburrow, gave an overview of what had been achieved in the West Central Area using EIP funding in recent years.

The following questions were asked:

**1. Councillor Gehring**

**Welcomed the assurance that the Lammas Land Fountain project would be delivered. It was hoped that this would reduce plastic waste.**

The intention was to install taps on public buildings where ever possible in the future.

**2. Councillor Bick**

**There are outstanding EIP projects that have been in the pipeline for three years. Is there sufficient officer resource to deliver the work required?**

Officers were confident that they have the resources required to deliver these complicated projects, some of which require joint working with other bodies.

**3. Councillor Hipkin**

**Pedestrians find themselves forced into the road due to street furniture, including tables and chairs. Is there a checking process to ensure that traders are not encroaching on the footpath? What are the fees for pavement tables and who collects them?**

The Executive Councillor undertook to investigate this further.

**Action: Cllr Thornburrow**

**4. Councillor Gillespie**

**The winter market and fun fair on Parker's Piece has grown beyond what was originally envisaged. What action is planned for the future?**

A new contract would be negotiated shortly.

**5. MOP**

**Why are the minutes of the Cam Conservators meeting not available to members of the public?**

Meeting are open to observers but at present minutes were not routinely published.

**6. MOP**

**Some organisations had been asked to consultation events regarding the development of the Market Square.**

The Executive Councillor's remit for the Market Square only covered cleaning.

Councillor Nethsingha suggested the officers involved in the project could be invited to a future West Central Area Committee.

**7. MOP**

**Initiatives to look at some areas of the riverbank and city centre fail to consider the area as a whole. Can a joined up approach be adopted?**

Currently a biodiversity strategy exists but is in need of updating.

## **8. MOP**

**Is there a strategic approach to the delivery of car charging points in the city centre?**

Various options were being considered.

The Executive Councillor thanked West Central Area Committee for the invitation to attend. She stated that she is keen to develop her understanding of Ward level issues. Ward walkabouts were planned for the New Year and suggestions of places to visit would be welcomed.

## **18/32/WAC Policing and Safer Neighbourhoods**

The Committee received a report from Sergeant Mišík regarding policing and safer neighbourhoods trends.

The report outlined actions taken since the last reporting period. The current emerging issues/neighbourhood trends for each ward were also highlighted (see report for full details). Previous priorities and engagement activity noted in the report were:

- i. Drug dealing, associated begging and anti-social behaviour.
- ii. Dangerous driving by coaches on Queen's Road at key times on Saturdays

Sarah Steggles, Anti-Social Behaviour Officer, gave an update on initiatives to address rough sleeping and anti-social behaviour. Her team had a range of options open to them. Working with other agencies, individuals would be offered support to move them off the streets but some were reluctant to engage in this process. Where problematic behaviour impacted on other people further action, including Police action, could be considered.

The following questions were asked:

## **1. MOP**

**Fitzroy Street and Grafton Centre area is suffering due to anti-social behaviour and criminal activities.**



The Police need as much evidence, that can be gathered safely, to investigate. Car registrations, descriptions (including descriptions of dogs) were all helpful to build up a picture of activities.

## **2. MOP**

**When reporting an incident of threatening behaviour via 999 callers were told to use the 101 number.**

If the situation was no longer ongoing (the perpetrator had moved on) then 999 operatives would make a judgement call about referring callers to the 101 number. However, Sergeant Mišík undertook to feed back the MOP dissatisfaction with the response.

## **3. MOP**

**Residents in Grafton Area had reported a number of incidents via the 101 number. However, when they use an FOI to view recorded incidents, many of their reports were missing.**

The local team were well aware of the issues in the area. Complex issues such as these would be investigated and cross team action would follow.

## **4. MOP**

**Similar problems were reported last year. A single point of contact would be helpful.**

Sarah Steggles suggested that incidents could also be reported to the City Council ASB team.

## **5. MOP**

**Reported incidents of drug dealing were not taken seriously and no action followed?**

Sergeant Mišík stated that his team reviewed reports relating to their own areas and were aware of on-going issues. The FOI might not have produced the full results due to IT issues and complication of the search methods. There were complex issues in the area that are being addressed in a cross team approach.

## **6. Councillor Bick**

**Residents were concerned that ASB is linked to the wider criminal offences that were taking place in the area. If the criminal**

**behaviour was addressed the ASB would also be resolved. People lack faith in the reporting systems. Can an audit of reported incidents over a set period be carried out?**

Sergeant Mišík stated that a similar approach had been used elsewhere. He undertook to meet local residents outside the meeting to discuss this further.

#### **7. Councillor Nethsingha**

**Suggested that the Council could do more to discourage people giving to beggars and to promote more appropriate routes for donations.**

Sarah Steggles outlined the Street Aid gifting process. She suggested that members of the public did not welcome authorities, such as councils, telling them not to give directly to people who appeared to be homeless.

Councillor Nethsingha suggested that the Police and Crime Commissioner could be invited to West Central to discuss the issues around drugs and rough sleeping.

#### **8. Councillor Scutt**

**Are there any details available on the use of young people (under 16's) as couriers by drug dealers? North Area Committee had agreed a priority to protect young people who had been excluded from school being abused.**

Information around this matter was unclear. People move around and accurate figures were not available.

#### **9. Councillor Scutt**

**A long term solution was needed regarding coach parking on Queen's Road.**

Members noted that they were no longer asked to vote on priorities and the following areas of concern were discussed.

- i. Drug related behaviour in the Grafton Centre area as already discussed.
- ii. Poor behaviour of cyclists and moped riders in the City Centre. This included speeding, lack of lights and cycling on pavements.

- iii. Night time road safety at the following junctions: Histon Road/Victoria Road and Chesterton Road/ Magdalen Street.

### **18/33/WAC Cambourne to Cambridge Public Transport Project Update**

The Committee received a presentation from Adrian Shepherd, Project Manager, Greater Cambridge Partnership and Jo Baker, Project Director, Mott MacDonald.

The strategic case for the transport route was outlined with the three main drivers being, Economic Growth, Congestion and New Growth.

The following questions were asked:

**1. MOP**

**What happens to the buses once they reach Grange Road?**

It was anticipated that the vehicles would follow demand lead routes, possibly similar to existing services.

**2. Councillor Hipkin**

**What had convinced Mayor Palmer of the compatibility of the Greenways and Rapid Passenger Transit systems?**

Councillor Nethsingha stated that Mayor Palmer had apologised for his original comments and had revised his views in light of recent consultant reports.

**3. Councillor Hipkin**

**Concerns had been voiced regarding the rail link to Bedford and what route that would be taking. Are details available?**

No information was currently available as a separate business case needed to be completed.

**4. Councillor Hipkin**

**The plans (for the Cambridge Autonomous Metro) are very ambitions. What would it cost?**

The project is currently being developed by the Cambridgeshire and Peterborough Combined Authority and a Strategic Outline Business

Case is to be prepared. At present the cost and finances are not confirmed.

**5. Councillor Hipkin**

**How compatible would the system be and what sort of vehicles would be used?**

The system would be called a Rapid Transport System and would be likely to change over time. Currently, it was anticipated that the vehicles would have rubber wheels and would be electric.

**6. Councillor Gehring**

**Consultation results have been ignored and the current proposal is the one that no-one wanted. Additional buses entering an already busy area would add to existing problems. Gantry points are also unpopular.**

To allow a tidal flow of vehicles, gantry points would be necessary. The consultations concentrated on the most deliverable options. Initially, it was anticipated that there would be around 9 per hour. Once they reach the end of their dedicated track, they would take different routes.

**7. If Mayor Palmer is insistent on a tunnel option, why damage West Fields to deliver a track?**

**Attendees at Local Liaison Forums (LLFs) had spent years giving feedback that had been ignored in the report. Current proposal would present a risk to the historic core.**

The importance of West Fields had been recognised. However, there was a need to move forward with the project. Reports on the consultation results were published before a short pause in the project. LLF feedback had been noted. Nothing was yet determined. The project team would engage with the Save West Fields group.

**8. MOP**

**Where would the bus interchange be?**

There are no plans for a bus interchange.

The Committee thanked Adrian Shepherd and Jo Baker and hoped they would return at a later date when there were more details on the project.

**18/34/WAC Rough Sleeping Report: Oral Update**

Councillor Bick stated that there was currently nothing to add to the report previously considered by Housing Scrutiny Committee and this Committee. An update might be brought back at a later date.

The meeting ended at 9.40 pm

**CHAIR**

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# Agenda Item 4

## COMMITTEE ACTION SHEET

<b>Committee</b>	<b>West/Central Area Committee</b>
<b>Date</b>	<b>29/11/18</b>
<b>Circulated on</b>	<b>04/12/18</b>
<b>Updated</b>	

<b>ACTION</b>	<b>LEAD OFFICER/MEMBER</b>	<b>TIMESCALE</b>	<b>PROGRESS</b>
18/24/WCA <u>Environmental Data</u> Member of the public reported difficulty using the on-line reporting process for abandoned cycles. Nick Kester agreed to raise this with the web team.	Nick Kester	14/03/18	
18/24/WCA <u>Environmental Data</u> Cllr Cantrill asked why no action had followed when graffiti had been reported using the on-line portal. Nick Kester agreed to raise this with the web team.	Nick Kester	14/03/18	
18/24/WCA <u>Environmental Data</u> Review number and location of bin in Garret Hostel Lane	Nick Kester	14/03/18	
18/31/WCA Councillors Requested details on current consultations and meeting regarding the Market Square	Councillor Nethsingha	14/03/18	
18/31/WCA Q4 Is there a checking	Councillor Thornburrow	19/02/19	Cambridge City Council do not control on the

<p>process to ensure that traders are not encroaching on the footpath? What are the fees for pavement tables and who collects them?</p>			<p>pavements in the City – it comes under the County Council.</p> <p>The City Council do not have any pavements with areas leased to cafes for tables or chairs, therefore does not have any fees to collect.</p> <p>The City Council has an arrangement with the County Council to deal with A-boards that might obstruct on the County Council pavements, but not for tables/chairs or bikes which might cause obstructions.</p>
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## Item

### AREA COMMITTEE GRANTS

**To:** West Central Area Committee 14<sup>th</sup> March 2019  
**Report by:** Jackie Hanson, Community Funding and Development Manager. Tel: 01223 - 457867  
Email: jackie.hanson@cambridge.gov.uk  
**Wards affected:** Castle, Market, Newnham

## 1. Executive Summary

- 1.1 This report details applications received to date for 2019-20 funding for projects in the West Central area and makes recommendations for awards. It provides information on the eligibility and funding criteria.

## 2. Recommendations

The West Central Area Committee Councillors are recommended to:

- 2.1 Consider the grant applications received and proposed awards, detailed in Appendix 1, in line with the Area Committee Community Grants criteria, detailed in paragraph 3.4.
- 2.2 Agree the proposed awards detailed in Appendix 1 and summarised in the table below:

Ref	Organisation	Purpose	Award
WC1	A Toy's Life and Beyond CIC	Toy swop and recycling project	£0
WC2	Christ's Pieces Residents' Association	Talk for local residents	£200
WC3	Empty Common Community Garden	Opening event, landscaping, insurance	£300
WC4	Friends of Histon Road Cemetery	Information and activities	£750
WC5	Histon Road Area Residents' Association	"A Community Remembers " community project	£1,000

WC6	Friends of Midsummer Common	Community activities and maintenance of community orchard	£700
WC7	Mayfield Seniors Group	Transport for three trips	£500
WC8	New Life Church, Cambridge	"Eddies" - weekly community café at Storey's Field Centre	£750
WC9	Oblique Arts	Six creative workshops with exhibition for elderly people	£1,500
<b>TOTAL</b>			<b>£5,700</b>

### 3. Background

- 3.1 Funding has been devolved to Area Committees for local projects meeting the Community Development, Sports and Arts strategic priorities since 2004. This process is managed by the Grants Team in Community Services who promote the funding and bring applications for consideration to one meeting of each of the area committees annually.
- 3.2 The 2019-20 grants were publicised via neighbourhood workers, voluntary organisations, in local publications and by posters and publicity leaflets. Recent applicants are also invited to apply. Officers also held a briefing to explain the application process and eligibility criteria and priorities.
- 3.3 There is a total of £70,000 available across the four area committees for 2019-20 as detailed in the Community Grants report to Environment and Community Scrutiny Committee January 2019. This has been allocated in accordance with the approved population and poverty formula = population + (2x benefit population).

The amount available for each area is as follows:

<b>Committee</b>	<b>Community Grants %</b>	<b>Total available £</b>
North	34.62	24,235
East	30.42	21,295
South	25.15	17,605
<b>West Central</b>	<b>9.81</b>	<b>6,865</b>
<b>Total</b>	<b>100</b>	<b>70,000</b>

### 3.4 Area Committee Community Grant Priorities and Outcomes

Projects and activities should have a targeted approach and make a difference to people in one of the areas (North, East, South or West Central) by reducing social or economic inequality via one of the following funding priorities:

- sporting activities
- arts and cultural activities
- community development activities
- reducing poverty activities
- legal and/or financial advice (*organisations applying to give legal advice and support must have The Advice Quality Standard (AQS) or equivalent*)
- employment support
- capacity building of the voluntary sector to achieve the above

3.5 Applications are invited from voluntary organisations, community groups and groupings of local residents that are able to meet basic accountability requirements.

3.6 The maximum any one organisation can apply for is £5,000 per area committee and grants cannot be made retrospectively. Full details of the eligibility criteria are available on request.

3.7 Where no funding is proposed it will be due to one or more of the following not being adequately met:

- grant scheme priorities
- grant scheme outcomes
- identifying need
- quality or viability of the project

or

- proposals were the remit of another service or organisation such as the County Council, Health, Housing etc
- organisations did not demonstrate the beneficiaries could not fund the activity themselves, or that reserves could not be used to fund the activity

3.8 All awards are subject to grant agreements and monitoring reports. We consider proportionate requirements dependent on the size of the organisation, project and award.

- 3.9 Applications made after the main grants round will be considered on an individual basis until all the funding is spent. Officers will make decisions on awards up to £5,000 as approved by the Community Services Scrutiny Committee in January 2014.
- 3.10 In October 2019 any area committee funding remaining will be considered to support any applications received to ensure effective use of the funds available.
- 3.11 A list of awards to date for 2018-19 is attached as Appendix 2.

## **4. Appendices**

Appendix 1 - West Central Area Committee Community Grants: Applications and Recommendations 2019-20

Appendix 2 - West Central 2018-19 awards

## **5. Inspection of papers**

To inspect the background papers or if you have a query on the report please contact Jackie Hanson, Community Funding and Development Officer, tel: 01223 - 457867, email: [jackie.hanson@cambridge.gov.uk](mailto:jackie.hanson@cambridge.gov.uk).

## Appendix 1 – West Central Area Committee Community Grants - Applications and Recommendations 2019-20

**Beneficiary Key:** C – Castle M – Market N – Newnham WC – West Central (E-East, Nth-North, S-South)

Ref	Organisation	Purpose	Aim/disadvantage outcome	Beneficiaries	Budget	Bid	Award
WC1	A Toy's Life and Beyond CIC	6 toy swap shops, 7 make new toy from old sessions, 7 toy repair shop/café and collect toys for re distribution	Reduce toys going to landfill. Develop community cohesion; bring families together. Access toys through swapping and recycling.	C 500 (Nth 100)	Full cost: £19,037 Income: £450 £7,699 Sustainable Cities bid	£1,802	<b>£0</b>
	Officer comment	Recommend: £0 - lack of evidence of need, fit with funding priorities and value for money.					
WC2	Christ's Pieces Residents' Association	A talk for local residents	To reduce isolation.	M 50	Full cost: £290 Income: none	£290	<b>£200</b>
	Officer comment	Recommend: £200 contribution for speaker fee and venue hire					
WC3	Empty Common Community Garden	Opening event, landscaping around meeting space and insurance	Space where people of varied abilities, ages, outlooks and nationalities can garden, relax, play, socialise and share learning and educational activities.	M 12 (E 2, Nth 8, S 15)	Full cost: £650 Income: none	£650	<b>£300</b>
	Officer comment	Recommend: £300 contribution (plus recommendation to South)					
WC4	Friends of Histon Road Cemetery	3 newsletters, posters, website, insurance, meeting costs. Remembrance Day and other projects.	Protect and enhance the Cemetery for public benefit and access	C 500 (Nth 1,500)	Full cost: £2,200 Income: £1,200 (reserves)	£1,100	<b>£750</b>
	Officer comment	Recommend: £750 contribution (plus recommendation to North)					
WC5	Friends of Midsummer Common	Involve local community in volunteering sessions, events and activities. Maintain fabric and biodiversity of the Common.	Improve the wellbeing of local people. Provide access to green space. Reduce social isolation and promote community spirit and wellbeing. Deter anti-social behaviour.	M 200 (Nth 20)	Full cost: £1,040 Income: £300	£740	<b>£700</b>
	Officer comment	Recommend: £700 contribution					



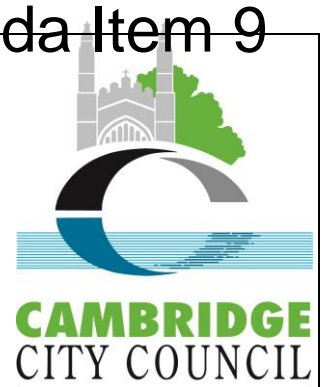
## Appendix 2: West Central 2018-19 awards

Organisation	Purpose	Award
Christ's Pieces Residents' Association	1 winter evening talk	<b>£290</b>
Friends of Histon Road Cemetery	Information and activities	<b>£800</b>
Friends of Midsummer Common	Community activities and maintenance of community orchard	<b>£650</b>
	<b>Total</b>	<b>£1,740</b>

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# Environmental Report



## Cambridge West / Central Area

[Covering the wards of Castle, Market and Newnham]

Period of: August 2018 to January 2019

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# 1. Introduction

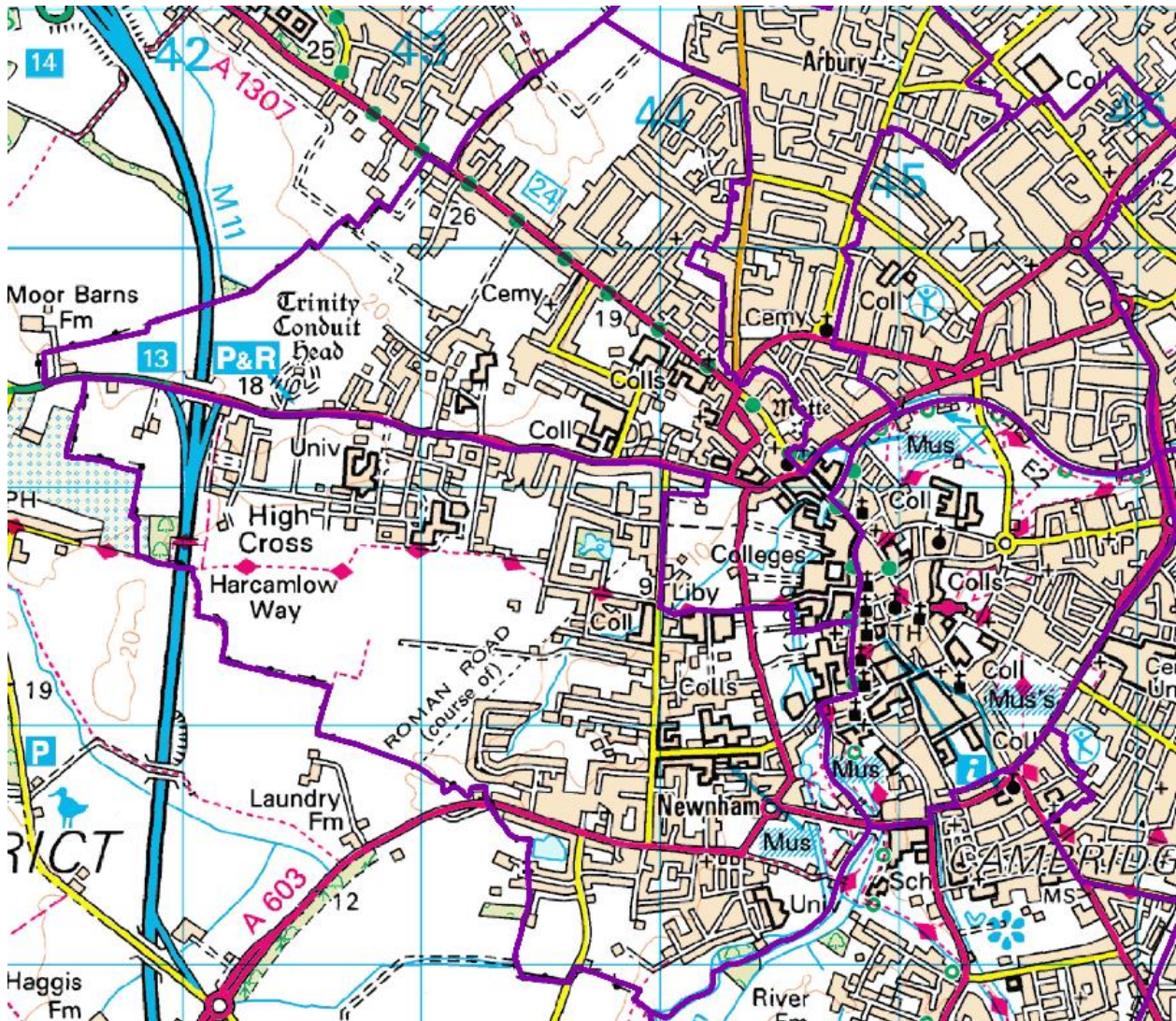
This report provides an overview of the council's Streets and Open Spaces, Environmental Health and Shared Waste service activity in the Area Committee area over the past six months.

This report provides open data on service performance, so that City and County Councillors and their constituents are informed of what service activity is happening in their area; and has the opportunity to engage in and help to shape this activity, including identifying specific local service requests/ issues.

1. Streets and Open Spaces Operations Team:
  - a. Street cleansing and Grounds Maintenance – cleans all residential streets and public land and maintains all grass and shrub beds across the city.
  - b. Community Engagement Team - works with Community Payback and Streets and Open Spaces volunteers to deliver community nominated improvement projects.
  - c. Dog Warden Service – works to deal with dog fouling and stray dogs across the city
  - d. Enforcement Team - investigate and take action against instances of environmental crime in public places across the city.
2. Streets and Open Spaces Assets Development Team:
3. Streets and Open Spaces Projects Team
  - a. Projects
  - b. Parks
  - c. Trees
4. The Greater Cambridge Shared Waste Service provide rubbish and recycling collections from homes and business Cambridge and South Cambridgeshire and empties 32,000 bins each day. It is responsible for setting policy on how this should be done and educating residents and customers on how best to recycle.
5. Environmental Health:
  - a. Pest control – free treatments for rats, mice, cockroaches, bedbugs and pharaohs ants
  - b. Private sector Housing interventions – complaints and investigations regarding condition of properties
  - c. Other public health interventions – refuse, hoarding, bonfires
  - d. Noise complaints – day time and night time noise complaints ,

## 2. West / Central Area Profiles

In this section an update of what teams have been doing in the previous six months is detailed.





## Ward Profile: Castle

### Map



### Community Engagement team

The Community Engagement Team worked with Community Payback to undertake some works which has also been requested by local people. Carisbrooke Road garage areas were cleared of detritus and made more useable. An overgrown hedge was cut back near the school, and other alleyways cut back making them more accessible and safer.

If you would like to nominate some work for the Community Payback to undertake or to get involved with volunteering, please get in contact with your Area Ranger, Ian Colley.

### Dog Warden Service

Regular patrols of the open spaces conducted in this area with a particular focus on Histon Road recreation ground and Histon Road Cemetery which is a dog on leads specified area.

Fouling: Two reports of fouling received from customers. Fontwell Avenue - the dog owner was identified and sent a warning letter. Warwick Road leading to Lingholme Close - patrols of the area increased and fouling signage put up. Histon Road recreation ground - one FPN 16 issued for failing to comply with the Public Spaces Protection Order where the dog owner / handler failed to pick up dog faeces immediately.

Dog Control: Cliveden Close - noise complaint received from customer, dog constantly barking. Contact made with the dog owner and the property visited and advice and education given.

Stray Dogs: Nil stray dogs for Castle area for this period.

To contact us regarding a dog issue, please contact your dog warden Bree Donovan.

### **Enforcement team**

During this period fourteen abandoned vehicle inspections were carried out, which resulted in three vehicles were declared abandoned and were subsequently removed by the council.



Three warning letters were sent to businesses in the ward along with the issuing of three fixed penalties for leaving rubbish on the public highway; in addition two businesses were issued fixed penalty notices for breaching the section 47 notices which were in force against the companies concerned. One warning letter was sent to a resident regarding the management of their waste and three fixed penalty notices were issued for breaching waste regulations.

There have been three breaches of Community Protection Notices which had been issued to Estate Agents for illegal advertising.

If you would like to report an environmental crime issue in your ward, please get in contact with your Enforcement Officer, Jess Tombs.

### **Operations service**

We have been busy clearing all the leaf fall in the area with the grounds maintenance teams and dropping the leaves off at local allotments across the city for them to use and we have started are winter pruning ready for the bird nesting season. In the coming months we will be getting ready for grass cutting season.

Our cleansing teams have been removing small fly tips and constantly removing cardboard within the areas. We have been sweeping all the main roads and residential areas of detritus and carrying out deep cleaning as we go round the ward.

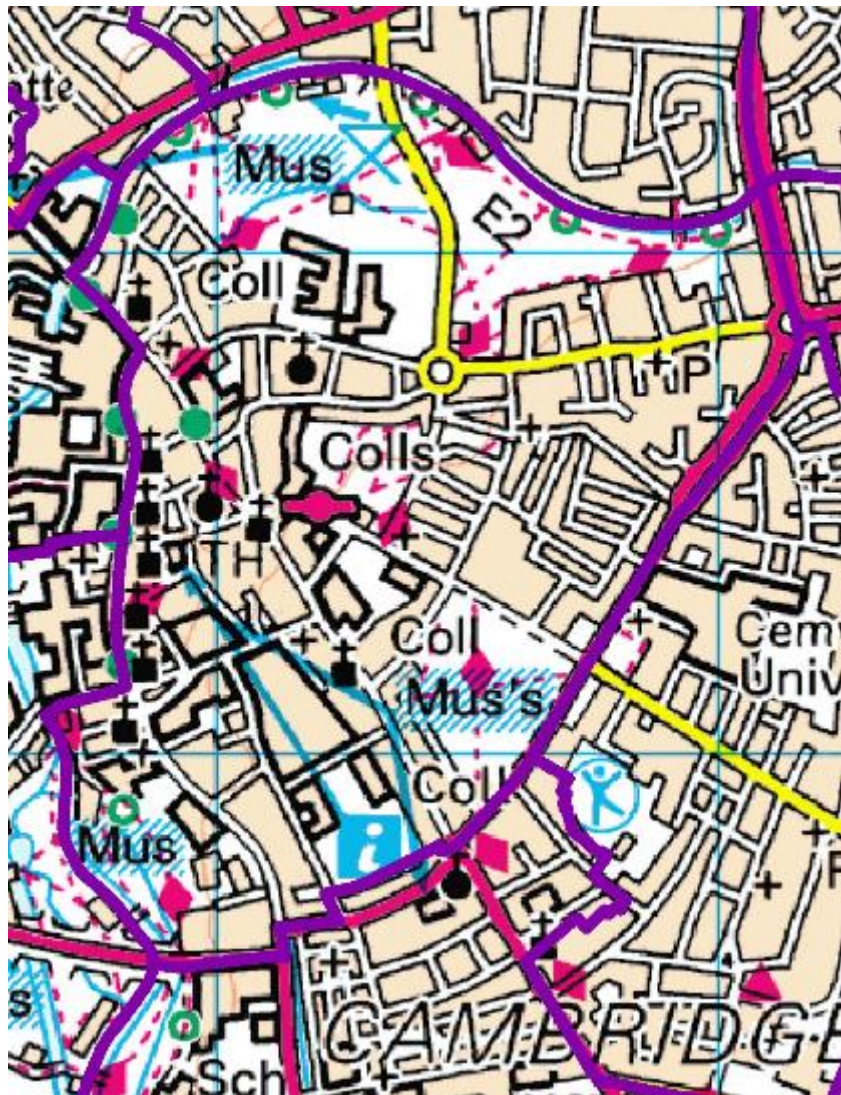
Needles have become less frequent within the ward and the number removed is detailed in the Environmental Data section.

If you would like to report a cleansing or grounds maintenance issue, please contact our Customer Service Centre.



## Ward Profile: Market

### Map



### Community Engagement team

Organised by the Community Payback team, there was a large volunteer event in Jubilee Gardens and Jesus Green. Community payback prepared the railings for painting and AEM supplied the workforce of 30 very motivated volunteers to paint the railings and benches on Jesus green. They also provided groups to litter pick Jesus green and Midsummer common.







After the volunteer event community payback also painted the benches on Midsummer Common prolonging the life of the benches

If you would like to nominate some work for the Community Payback to undertake or to get involved with volunteering, please get in contact with your Area Ranger, Ian Colley.

## **Dog Warden Service**

Regular patrols of the open spaces conducted in this area with particular attention given to Jesus Green, Midsummer Common and Parkers Piece.

Fouling: No reports received from customers and patrols find the area in good order.

### **Dog Control:**

- Melbourne Place - customer reported dogs not under control, not on leads and without collar and tag. Owner identified and a warning letter sent.
- Sidney Street - following a reported dog on dog attack the owner of the aggressor was contacted and issued a Community Protection Warning giving instructions and requiring the dog to be kept on a lead and under control at all times in a public space.
- Jesus Green – Two incidents of dog on human attacks reported to the service and to the Police. Unfortunately the owner was not identified in one of the case. The second case was firstly dealt with by the Police who then referred the case to the service. Contact was made with the owner through a home visit and then a further referral to Wood Green Outreach team who have continue to work with the dog and owner giving training and advice.
- Winter Comfort for the Homeless - working in partnership, street life individuals with dogs have been identified and education and advice on neutering/microchipping given. Referrals have been made to WGAS Outreach team who have provided equipment such as muzzles. Poo bags have been supplied by the service for the Street Life.

Stray Dogs: One stray dog found by the public, contained and picked up by the service for this period. The dog did not have up to date microchip details. The owner was sent a letter requiring the microchip details be updated and this was complied with.

To contact us regarding a dog issue, please contact your dog warden Bree Donovan.



## Enforcement team

During the period between August 2018 and January 2019 we continued to undertake proactive litter patrols within the city targeting hot spot areas such as, entrances to the Grand Arcade, Fisher Square and Lion yard, whereby numerous Fixed Penalty Notices were issued for littering. This also includes Fitzroy Street and Burleigh Street. Successful prosecutions have been made for littering offences as well as a duty of care prosecution in relation to a company fly tipping their trade waste.

We have also been dealing with companies within the city with regards to breaches of statutory notices in regards to trade waste (section 47s) whereby FPNs have been issued. This also includes additional educational visits as well to remind businesses of their duty of care in relation to the management and storage of their trade waste. Visits have been made to local businesses such as cafes and restaurants that provide outside seating areas for customers in relation to smoking, this was reminding them of their duty of care in keeping the area clean of litter.



We have dealt with numerous fly tipping issues within the ward from householders and businesses, whereby FPNs have been issued and all paid.



Community Protection Warnings have been issued to companies to take a more responsibility and a proactive approach in dealing with street life and beggars sleeping in their doorways, and as a result in one case shutters have been erected at the front of their entrances, namely Halifax at Petty Cury this was a great success.

We as enforcement officers are members of the Market ward working group working in partnership with the Police, Universities, Colleges and the Anti-social Behaviour team dealing with ASB and street life issues within the city. This has proven very effective and has been good for intelligence sharing.

Going forward we will continue to liaise with our partners, proactively and reactively dealing with any issues that arise. We will be putting our own projects in place with regards to dealing with ongoing trade waste issues.

If you would like to report an environmental crime issue in your ward, please get in contact with your Enforcement Offices, Andy Hine and Steve Phillips.

## Operations service

The Rapid Response and Graffiti Teams have been washing down the pavements and clearing under/around street furniture within the city centre. The areas had become very dirty due to the dry weather we had and was necessary to wash pavements to remove staining and bring the areas back up to standard.

Our cleansing teams have been removing small fly tips and constantly removing cardboard within the areas. They have also been trialling a pedestrian sweeper to help with the cleaning of the city which also has assisted with removal of vomit and small food spills which has saved time for the Rapid team as they were then able to concentrate on the larger tasks.

Due to known hotspots for drug paraphernalia it was decided to have foliage removed from Jordan's Yard, Park Street and the area between the rear of Fair Street and Grafton West Car Park to reduce the risk of harm to our staff and the public.

If you would like to report a cleansing or grounds maintenance issue, please contact our Customer Service Centre.



## Ward Profile: Newnham

### Map



### Community Engagement team

At Sheep's Green a lot of work has been done in the working with community payback groups. These are people who have been given an unpaid work order as a sentence of the court. We edged pavements on Sheep's Green making them more accessible and also removed overhang and nettles.

Another area done with volunteers and community payback was Paradise Island. This area needed opening up. This was done to try and curb anti-social behaviour in the area.





Pavement edging was also completed in Gough Way:



At Fulbrooke Road community allotments, work has been completed to open up some plots, and dug over new areas for new allotments users to enjoy. This is still ongoing work



If you would like to nominate some work for the Community Payback to undertake or to get involved with volunteering, please get in contact with your Area Ranger, Ian Colley.

### **Dog Warden Service**

Regular patrols of the open spaces conducted in this area with particular focus on Lammas Land, Paradise Nature Reserve, Sheep's Green and Gough Way.



**Fouling:** No reports from customers received and patrols find the area in good order.

**Dog Control:** Madingley Road - report received of a dog on human attack. The Police also aware but unfortunately the dog and its owner have not been identified.

**Stray Dogs:** One stray dog found by the public, contained and picked up by the service for this period.

To contact us regarding a dog issue, please contact your dog warden Bree Donovan.

## **Enforcement team**

During the period between August 2018 and January 2019 we continued to undertake proactive and reactive patrols on the open spaces patrols. This includes illegal campers, and dog fouling patrols.

Intelligence gathering at Coe Fen in relation to illegal punting in relation to the new injunction has been ongoing. Fly tipping issues at Lammas land recycle centre whereby evidence was found and the suspects dealt with accordingly, by way of FPNs. Abandoned vehicles dealt accordingly with throughout the ward.



Illegally positioned estate agent boards are being monitored within the ward and any enforcement action taken where necessary. Going forward we will continue to liaise with our partners, proactively and reactively dealing with any issues that arise.

If you would like to report an environmental crime issue in your ward, please get in contact with your Enforcement Officers, Steve Phillips and Andy Hine.



## **Operations service**

We have been busy clearing all the leaf fall in the area with the grounds maintenance teams and dropping the leaves off at local allotments across the city for them to use and we have started are winter pruning ready for the bird nesting season. In the coming months we will be getting ready for grass cutting season.

Our cleansing teams have been removing small fly tips and constantly removing cardboard within the areas. We have been sweeping all the main roads and residential areas of detritus and carrying out deep cleaning as we go round the ward.

Needles have become less frequent within the ward and the number removed is detailed in the Environmental Data section.

If you would like to report a cleansing or grounds maintenance issue, please contact our Customer Service Centre.

## **Tree Team Update:**

Citywide updates from the Tree team

### **1. Tree Protection:**

- Improvements to statutory tree protection service
  - Quality review of digitized TPOs in process
  - Proforma tree work application communications redrafted
- On-going statutory tree protection
- 45 TPOs served in 2018

### **2. Tree Management:**

- Proactive inspection of parks trees in Market, Trumpington, Queen Edith's and Coleridge of city complete – maintenance underway
- Street trees maintenance in Arbury complete, Kings Hedges – complete, East Chesterton – to be completed in the New Year.
- Byron's Pool woodland inventory completed.
- Trees already planned for planting this year – 291. Hills Rd planting scheme (43 trees) complete
- Baby trees awarded this year 295 (to be collected in Feb)
- Planting establish rate of 83% demonstrating success of public watering scheme.

### **3. Enhancement:**

- Interactive tree trail at Cherry Hinton Hall underway, new scheme being developed at Accordia
- Final phase of 'Free Trees for Babies' scheme upgrade complete and working
- Partnership with Trees 4 Cities to deliver school planting and engagement programme at The Spinney in progress.
- Trees web pages under redevelopment

## Greater Cambridge Shared Waste Service Update:

Greater Cambridge Shared Waste Service Updates for Cambridge (Covers the period of October to December 2018):

- Shortlisted for the Community Sweep project at LARAC (The Local Authority Recycling Advisory Committee) on 10<sup>th</sup> October.
- Visit made to Wiser Recycling 24<sup>th</sup> October to agree arrangements for them to manage small appliances taken from Greater Cambridge Shared Waste Service underground WEEE banks. Once collections are established the service can look at other locations where banks can be placed.
- Carbon neutral report filmed by ITV at Greater Cambridge Shared Waste Service underground bin site at Aura on 7<sup>th</sup> December <https://www.itv.com/news/anglia/2019-01-03/aiming-to-be-britains-first-carbon-neutral-council/>
- Implementation of monthly green bin collections in the city from December 2018
- Removal of recycling bins at Waitrose and Tesco's in the city has resulted in no reports of contamination or fly tipping during this period.
- Attended Plastics Oceans event at Grantchester residents forum – talk on recycling focussed on plastic use on 12<sup>th</sup> October.
- Recycling Talk delivered to Camsight visually impaired group on 19<sup>th</sup> October.
- Volunteer for Cambridge event 20<sup>th</sup> October to encourage recruitment of volunteers.
- Plastics training event delivered to Recycling Champions and staff on 31<sup>st</sup> October.
- Gonville and Caius College – sustainability event – recycling and trade waste talk delivered 2<sup>nd</sup> November.
- World toilet day – City 2 Sea and Anglian water campaign to reduce plastic pollution in sewages – community engagement event delivered in partnership 19<sup>th</sup> November
- Winter Fair Mill Road stand in December to promote recycling 1<sup>st</sup> December.



### 3. Environmental and Waste Data

#### Public Realm [West / Central Area]

Period	Activity	Total number of incidents	Ward		
			Castle	Market	Newnham
Aug 2017 to Jan 2018	Fly tipping	252	21	81	11
Aug 2018 to Jan 2019		89	9	58	12
Aug 2017 to Jan 2018	Needles	670	65 needles (15 instances)	595 needles (67 instances)	10 needles (6 instances)
Aug 2018 to Jan 2019		603	47 needles (6 instances)	552 needles (45 instances)	4 needles (2 instances)
Aug 2017 to Jan 2018	Fixed penalty notices	137	9	117	11
Aug 2018 to Jan 2019		143	10	116	17

#### Summary of public realm data:

##### Fly tipping:

- There has been a reduction in fly tipping in both Market and Castle. Of the 9 reports for fly tip in the Castle ward, three came from Bridge Street area and were waste left besides the litter bins; no other particular trends with types of fly tipped material were identified in this period. In Market, there were repeat incidents at Adam and Eve Street area (9), James Street (5) and St Andrews Street (4), the majority of waste dumped was either bagged commercial waste or loose commercial waste, and no other trends for fly tipping in this ward were identified. In Newnham over half of the waste dumped was found at Lammass Land recycling centre and consisted of non-recyclable household waste.

## Needles:

**Castle:** Seventeen needles were removed from bushes on Magdalene Street in December, four needles were removed from near bushes in Bridge Street in October, one needle was removed from the entrance to Histon Road recreation ground in September, five needles were removed from outside a property on Castle Street in August, fifteen needles were removed from St Peter's Church yard in Castle Street in August and five needles were removed from St Peter's church yard in August 2018.

**Market:** At the Grafton West car park, nine needles were removed from a stairwell in January, ten needles were removed from bushes outside Grafton West car park in December, and three needles were removed from a stairwell at Grafton West car park in December. Four needles were removed from Grafton West car park in November; twenty five needles were removed from stairwell of Grafton West car park in Salmon Lane in November. In September ten needles were removed from the bushes at Grafton West car park, and five needles were removed from the stairwell at Grafton West car park. Six needles were removed from a hedge near Grafton West car park in Fitzroy Street in September 2018.

One needle was removed from footpath outside Cambridge Jewish society on Thompsons Lane in November, nine needles were removed from outside Porters Lodge at St Catherine's College in Trumpington Street in January and twenty needles were removed from outside Gibson House in Burleigh Street in January. Sixteen needles were removed the path at the corner of King Street and Jesus Lane in December, one needle was removed from outside a shop on Burleigh Street in December, and on a separate date 130 needles were removed from outside another shop in Burleigh Street in December.

Fifteen needles were removed from outside a pub in Willow Place in December, three needles were removed from the rear of a property on Jesus Lane in December, ten needles were removed from the rear of a shop on City Road in December, one needle was removed from outside a property on Mill Lane, eight needles were removed from under a tree at Fitzroy Lane in November and three needles were removed from the bushes outside Grafton East car park in Fitzroy Lane in November.

One needle was removed from outside a bank on City Road in October, one needle was removed from a curb side in Trinity Street in October, one needle was removed from a curb side in Adam & Eve Street next to car park in October, seven needles were removed from outside a pub in Fair Street in October and seven needles were removed from near a pub in Fair Street in August.

Twenty needles were removed from a walkway at Beaufort Place in October, six needles were removed from the bushes near a pub in Fair Street in September, six needles were removed from near a pub in Fitzroy Lane, four needles were removed the rear of a property in Elm Street in September, one needle was removed from a passageway near a shop & church in Sidney Street in September, thirty nine needles (in a bag) were removed from outside a shop on Parkers Piece Pavilion and sixty needles were removed from a bin in Victoria Avenue in August.

One needle was removed from Post Office Terrace in August, one needle was removed from St Edwards church in Peas Hill in August, two needles were removed from under trees in Walnut Tree Avenue in August, five needles were removed from the path at Parsonage Street in

August and nineteen needles were removed from Guildhall Place by an Enforcement Officer in August 2018. The needles were left after an individual had been sleeping at the location.

One needle was removed from outside a fire escape of a building at Paradise Street in August, two needles were removed from outside a building by an Enforcement Officer in Paradise Street in August, one needle was removed from the same location of the above building in Paradise Street in August 2018 by an Enforcement Officer, seventy two needles were removed from Guildhall Place by an Enforcement Officer in August, five needles were removed from Midsummer Common near Walnut Tree Avenue in August and one needle was removed from Kingsley Walk in August .

**Newnham:** One needle was removed from next to a tree on Fen Causeway in November and three needles were removed from Archway Court in September.

**Fixed penalty notices:**

Fixed penalty notices issued across the period includes 69 for littering, 55 for trade related waste (including littering, fly tipping and breaching of a statutory notice), 12 for domestic related waste (including littering and fly tipping), five for punting one for illegal advertised estate agent boards and one for failing to clear up dog fouling.

## Private Realm [West / Central Area]

Period	Activity	Investigations	Treatments Carried out	Informal Action / Written Warnings	Statutory Notices Served	Legal Proceedings
Aug 2017 to Jan 2018	Pest Control	NA	60	NA	NA	NA
Aug 2018 to Jan 2019			62			
Aug 2017 to Jan 2018	Refuse and waste complaints	4	NA	1	0	0
Aug 2018 to Jan 2019		1			0	0
Aug 2017 to Jan 2018	Other public health interventions <sup>2</sup>	8	NA	1	0	0
Aug 2018 to Jan 2019		9			0	0
Aug 2017 to Jan 2018	Noise complaints	45 <sup>3</sup>	NA	1	1	0
Aug 2018 to Jan 2019		44 <sup>3</sup>			0	0
Aug 2017 to Jan 2018	Private Sector Housing interventions	18 <sup>4</sup>	NA	1	0	0
Aug 2018 to Jan 2019		19 <sup>4</sup>			1	0

<sup>1</sup> All complaints will generally have at least one such action.

<sup>2</sup> Other public health complaints includes odour, smoke, bonfires, filthy and verminous

<sup>3</sup> Where multiple complaints have been received from one person these have only be counted as one complaint

<sup>4</sup> Please note this figure relates to investigation of reactive service request and does not include proactive inspections.

## Waste and Recycling Data [Great Cambridge Area]

### Recycling rate:

This is based total amount of recycling collected in blue and green bins. Waste is subject to seasonable fluctuations.

Activity	Q1 Apr-Jun	Q2 Jul-Sep	Q3 Oct-Dec
Recycling rate – dry recycling	56.31%	51.52%	50.29%
Recycling rate – composting	35.33%	28.29%	26.11%
Amount collected for disposal	43.69%	48.48%	49.71%

### Number of collection completed as scheduled:

This shows the number of bin that were collected as scheduled (in number and a % and therefore the amount also missed).

Quarter	Missed	Possible	Actual	% Missed	% Collected
18-19 Q1	5,440	2,004,009	1,998,569	0.27%	99.73%
18-19 Q2	7,075	2,006,140	1,999,065	0.35%	99.65%
18-19 Q3	2,662	2,036,182	2,033,520	0.13%	99.87%

Month	Missed	Possible	Actual	% Missed	% Collected
Apr-18	1,519	646,394	644,875	0.23%	99.77%
May-18	1,940	675,172	673,232	0.29%	99.71%
Jun-18	1,981	682,443	680,462	0.29%	99.71%
Jul-18	4,047	680,227	676,180	0.67%	99.33%
Aug-18	2,319	708,967	706,648	0.33%	99.67%
Sep-18	709	616,946	616,237	0.11%	99.89%
Oct-18	1,128	704,620	703,492	0.16%	99.84%
Nov-18	868	682,443	681,575	0.13%	99.87%
Dec-18	666	649,119	648,453	0.10%	99.90%

## 4. Key contacts

Area	Contact	Telephone Number	Email
Area Ranger	Ian Colley	01223 458282	<a href="mailto:ian.colley@cambridge.gov.uk">ian.colley@cambridge.gov.uk</a>
Enforcement (Castle)	Jess Toombs	01223 457730	<a href="mailto:jess.toombs@cambridge.gov.uk">jess.toombs@cambridge.gov.uk</a>
Enforcement (Market and Newnham)	Andy Hine Steve Phillips	01223 458579 01223 457638	<a href="mailto:andrew.hine@cambridge.gov.uk">andrew.hine@cambridge.gov.uk</a> <a href="mailto:Steve.phillips@cambridge.gov.uk">Steve.phillips@cambridge.gov.uk</a>
Dog Warden (West area)	Bree Donovan (Wed-Fri)	01223 458122	<a href="mailto:dogwarden@cambridge.gov.uk">dogwarden@cambridge.gov.uk</a>
Streets and Open Spaces Operations / Commercial	Paul Jones	01223 458282	<a href="mailto:paul.jones@cambridge.gov.uk">paul.jones@cambridge.gov.uk</a>
West Area Operations Team Leader	Sarah Phillips	01223 458282	<a href="mailto:sarah.phillips@cambridge.gov.uk">sarah.phillips@cambridge.gov.uk</a>
Recycling Champions	Birgitta Laurent	01954 713614	<a href="mailto:birgitta.laurent@scambs.gov.uk">birgitta.laurent@scambs.gov.uk</a>

If you have a question about one of the council's services, you will be able to find a number of answers on our website [www.cambridge.gov.uk](http://www.cambridge.gov.uk). If you can't find what you are looking for, or want to discuss something with us, you can contact us on the details above or call 01223 457000.

## 5. Volunteer schemes

### Time Credits

You can earn Time Credits for your time as volunteer. Every hour of involvement with us earns you a 1-hour time credit – which can be spent in places like cinemas, gyms, swimming pools or music venues. The more time you give the more time credits you receive.

### Streets and Open Spaces Volunteers:

We're looking for volunteers to make the streets of Cambridge even cleaner, tidier and more pleasant and to spread our motto 'A greener, cleaner city starts with you'. So whether you're already part of an existing local group and want some additional support or you're an individual who feels strongly about these issues, then get in touch to take part. Our volunteers work to improve their local streets by taking action to keep them clean, tidy and looking their best.

With the support of a dedicated Area Ranger you'll be able to:

- Recruit other local people to help you in a project
- Organise events locally to promote cleaner streets: litter picks, ward walks etc.
- Have access to and use specialist equipment for removing graffiti and litter
- Take part in large city wide events for volunteers
- Provide education to other members of the public
- Work with a variety of council departments and other agencies to solve problems that you find on your streets.
- Get involved with new volunteer roles/projects
- 

As a volunteer you're free to suggest your own ideas and we will do our best to accommodate them. We don't expect you to give huge amounts of time to our projects, as a volunteer, we just hope you can commit some regular time each month to keep the project active and vibrant in the community.

To sign up or find out more visit our webpage <https://www.cambridge.gov.uk/streets-and-open-spaces-volunteers> or contact our Community Engagement Team on [sosvolunteers@cambridge.gov.uk](mailto:sosvolunteers@cambridge.gov.uk) or 01223 458084

### Recycling Champions:

Are you a passionate about recycling? Would you like to meet other people who are also keen to help to promote recycling, minimizing waste and sustainability? Do you enjoy working with the public? If yes, then why not become a recycling champion. The Greater Cambridge Shared Waste Service is looking for volunteers to help spread the word about recycling within the community. You don't need any experience or previous knowledge, you just need to believe that recycling is important, be friendly and approachable and be willing to convey your enthusiasm about helping the environment to others. Full training will be provided.

Our volunteers do a variety of roles such as:

- Run stalls at various events in the city and south of Cambridge
- Do door knocking around flats, hand out leaflets
- Attend monthly recycling champions meetings
- Do talks to community groups and schools about recycling
- Write articles in newsletters and go on trips to visit various recycling sites to learn about waste management and recycling.
-

To become a recycling champion please visit our webpage  
<https://www.cambridge.gov.uk/become-a-recycling-champion>, or contact  
[birgitta.laurent@scambs.gov.uk](mailto:birgitta.laurent@scambs.gov.uk) or telephone 01954 713614.